

**SAWMILL LAKES MAINTENANCE ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
JUNE 8, 2010
AT SAWMILL LAKES CABANA
PONTE VEDRA BEACH, FLORIDA**

Present: Diana Rawle, presiding and Directors, Corey Wiles, Kim Allerton, Howard Wallenstein, Carol Leighty.

Recording Secretary: Lynne Sopchak

May Management: Kimberly Hamm

ESTABLISH QUORUM/CALL TO ORDER: Diana Rawle recognized a quorum of the Board was represented and called the meeting to order at 6:00 pm.

MINUTES: **Motion for the May Minutes to be approved. Motion seconded and minutes are approved as submitted.**

FINANCIAL REPORT:

There is a surplus for the month of May of \$480.00, a YTD surplus of \$6,600. This is due in part to favorable utility costs. No charges were made to the Replacement Reserves. A money market account has been opened at Florida bank. In September, another CD will mature. Once the final invoice is received for the playground repairs; the Board will decide the amount to charge to the Replacement Reserves. Following that decision, a portion of the replacement Reserves will be placed into a CD.

**A motion is made to approve the May financials.
Motion is seconded and approved.**

PRESIDENT'S REPORT:

Repairs to the playground are almost complete. It should re-open on Saturday, June 12.

There was vandalism at the pool; a Plexiglas table was shattered. Tom Harding and Jeff will review the security tape to determine if identification of the participants can be determined.

There have been a number of complaints about the condition of the recreational field. The surface remains uneven and could pose a threat. Kimberly responded that she is waiting for a return phone call from R & D to address these issues. Diana would like to pursue an ongoing repair program for the field that over time will correct all issues and restore it to a level playing field.

Diana voiced concerns that unauthorized teams and organizations are using the field. She recommended that the Board place a sign on the fence stating the formal policy that organized groups must follow to use the field.

MANAGERS REPORT:

The board reviewed the violations report; no questions were outstanding.

A homeowner approached Kimberley about replacement of mailboxes and posts. The board determined that this is not an issue to be addressed in this economic climate. Kimberley will initiate the removal of the three dead palm trees surrounding the pool deck.

UNFINISHED BUSINESS:

1. Directory: Delivery complete.
2. Distressed Properties: No new activity.
3. Website Review: Diana will forward website links and asked that the Board Members review them prior to the next board meeting.
4. Playground: Complete
5. Board Training Sessions: Will be conducted following the September 7th Board Meeting.
6. Pond Landscaping: See notes under Open Forum.

NEW BUSINESS:

1. Raccoon removal at the Pool: Following reports of a raccoon at the pool, May Management was unsuccessful at reaching the County animal control Department. It was recommended to Kimberley, that May Management obtain correct contact information for future incidents.
2. No Parking Signs: Individuals are parking on the Sawmill Lakes Blvd to fish, blocking traffic flow and potentially damaging irrigation systems. Rather than placing "No Parking Signs" the Board charged the maintenance person to ask those individuals not to park in that location.
3. Palm tree Removal – addressed in Managers Report
4. Diana recommends adding a new line item to the budget for Storm Water Drain repairs. The board agrees.

COMMITTEE REPORTS:

1. ARC – Diana strongly urges Toby to report on pool enclosure requirements in St. Johns County. This item is 2 months old and the Board wants an answer.
2. Civic Affairs –Angela Diaz was present to report on the "Connect Us" project. The committee is not ready to ask for public support; however they are seeking the support of community HOA's and local businesses. A draft letter has been created and she asks that the President review, sign and

submit to the county. The Board agrees to this position and formally thanks Angela for her efforts and hard work on this project.

3. Communications – no report
4. Community Affairs no report
5. Covenant Enforcement – no report
6. OM&W & Landscaping – no report
7. Safety and Security –Security tape will be reviewed.

OPEN FORUM:

A homeowner was present to discuss the condition of the Common area behind his house on Moss Wood Trace. The grass in the area in question has died and the homeowner feels that the area needs to be restored to original condition. The Board researched the site and determined that the area in question has no irrigation. R&D Landscaping inspected the area and advised the Board that without irrigation, sod or grass will not grow. At this time the Board is unwilling to plant material that cannot survive or invest in an irrigation system for the one area. They feel that if they invest in one site, they will have to invest in all common areas. The Board stated this position to the homeowner. Following conversation, it was agreed that other options, such as natural sustaining plantings could be considered. Diana will speak to R&D about these other options.

ADJOURNMENT:

The meeting was adjourned at 7:30 pm.

Action Items:

Tom and Jeff will review security camera tapes to obtain identification of vandals.

Kimberly will speak to R&D about unresolved issues on the Rec. Field

Kimberley will initiate verbiage for a sign for the sports field.

Kimberely will initiate the removal of the dead palms from the pool deck.

Diana will speak to R&D about naturally sustaining plant materials for the pond on Moss Wood Trace E.

Kimberley will obtain the correct information to contact Animal Control in St. Johns Co.

Kimberley will bring the pool enclosure issue to the attention of Kathy Fugate.

Diana will review, sign and submit a letter in show of support for the grassroots "Connect Us" organization.