

CHARTER
OPERATIONS, MAINTENANCE AND WATERWAYS COMMITTEE
SAWMILL LAKES MAINTENANCE ASSOCIATION, INC.

WHEREAS, the Board of Directors has determined that the best interests of the Association and its members would be served if certain of the Association's activities in operating and maintaining its common property were supervised by a committee of the members; and,

WHEREAS, the Board of Directors within their authority has the responsibility to establish such committees and charge those committees with duties and responsibilities;

NOW THEREFORE LET IT BE RESOLVED, that there shall be a standing committee chartered as the Operations, Maintenance and Waterways Committee. This Committee shall oversee the operations and maintenance of all common property of the Sawmill Lakes Maintenance Association, Inc. and shall have the following responsibilities and authority:

- 1) The Committee shall be responsible for review of the maintenance and operations of the following:
 - a. All of the Association's common properties including structures (Community Center, pool, Tot Lot, basketball court, and structures associated with the athletic field), landscaping (including both entrances), pathways, and roads.
 - b. All of the Association's irrigation system supporting the landscape and its associated pump facilities.
 - c. All of the Association's lakes and waterways.
- 2) The Committee shall consist of at least five (5) members. One (1) will serve as Chairperson and one (1) as Secretary to the Committee.
- 3) The Committee shall provide, as appointed by the Board of Directors, a representative to the Board of Directors of the Drainage Association, Inc., a not-for-profit corporation operating under the laws of the State of Florida, and which is responsible for the proper drainage of the community's lakes and waterways and those of surrounding communities. Such representative will also serve as liaison between the Association's Board of Directors and that of the Drainage Association, Inc. and report to the Sawmill Lakes Board of Directors on a monthly basis.
- 4) The Committee shall meet monthly; however, in any case shall meet as often as necessary to complete its assigned responsibilities.

5) The Committee shall review requests for services that would constitute a change of operating or maintenance policy. The Committee shall review and make

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recommendations on all requests to the Board of Directors concerning landscaping, roads, irrigation, lakes and other common property.

6) The Committee shall review annually all landscape maintenance standards, specifications, contracts and contractors; and shall prepare a report to the Board of Directors of their findings and recommendations.

7) The Committee shall periodically review all structures, roads, lakes and irrigation conditions, their standards of maintenance and operation, and shall make reports and recommendations as required to the Board of Directors.

8) The Committee shall, as part of its responsibilities for the maintenance of the Association's lakes and waterways:

- a. Review the appearance and quality of the water and oversee the chemical treatment and physical cleanup of these lakes and waterways to include but not be limited to prevention of algae growth as well as condition of lake banks in relation to erosion and removal of debris and silt from culverts connecting the lake system;
- c. Review and make recommendations to the Board on all federal, state and county regulations concerning the quality of the water within the lakes and waterways;
- d. Review annually all waterway aquatic plant control and cleanup standards, specifications, contracts and contractors and shall prepare a report to the Board with their findings and recommendations specific to the Association's lakes and waterways.

9) The Committee shall submit to the Finance and Insurance Committee its estimate of major expenditures for the upcoming annual budget and a five (5) year plan of projected expenditures by September 1 of each year.

10) The Committee shall perform its duties in accordance with the provisions of the Resolution of "Committees Generally".