

CHARTER

NOMINATING COMMITTEE

SAWMILL LAKES MAINTENANCE ASSOCIATION, INC.

WHEREAS, the Board of Directors has determined that the best interests of the Association and its members would be served if certain of the Association's activities relating to the selection, nomination and election of Directors were supervised by a committee of the Members; and

WHEREAS, The Board of Directors within their authority has the responsibility to establish such committees and charge those committees with duties and responsibilities; and,

NOW THEREFORE LET IT BE RESOLVED, that there shall be a committee known as the Nominating Committee, that this Committee shall be established annually by the Board of Directors and shall consist of at least four (4), but not more than six (6) Members. The Members shall be comprised of:

1. Secretary, Board of Directors, who will serve as Chairperson of the Committee as a nonvoting participant and responsible for scheduling the nominating process and procedures in a timely fashion.

2. Three (3) but not more than five (5) Members of the Sawmill Lakes Maintenance Association, Inc., invited to serve. They may be procured by means of newsletter inquiries for interested parties and through recommendations from other Association Members.

Each Member of the Committee must have comparable qualifications as those required to serve as a Director. No members of the acting Nominating Committee, or their spouses shall be candidates for nomination. This Committee shall oversee the policies and procedures relating to the selection, nomination and election of Directors of the Sawmill Lakes Maintenance Association, Inc., and shall have the following responsibilities and authority:

1) The Committee shall familiarize itself with any provisions of the Association's *Articles of Incorporation, Bylaws, The Declaration of Covenants and Restrictions for Sawmill Lakes* and Florida Statute 720.306 (formerly 617.306) pertinent to nominations and elections.

2) The Committee shall identify qualified candidates, and provide résumés of qualifications of all candidates seeking election to the Board of Directors.

3) The Committee shall supervise the elections of the Directors of the Association as described in Article 4.4 of the *Bylaws*.

4) The Committee shall certify the results of all elections at the Annual Meeting of the Association.

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5) The Committee shall be appointed three (3) months prior to the date of the annual meeting, and shall meet as often as necessary to complete its assigned responsibilities.

6) The Committee shall maintain a "Plan of Action and Milestones" specifying target dates for the accomplishment of specific items in the nomination and follow-on election process.

7) The Committee shall perform its duties in accordance with the provisions of the Resolution of "Committees Generally".

8) When the responsibilities of any year's Nominating Committee has been concluded, the Committee shall automatically be dissolved.